How to run a daily close with open checks on NCC:



Select Options 1 tab. 1. 24 hour operations should be set to No (may already be no)

G Back	jump	●眉 Select	√ Prev	Next	X Delete	¥ Cut	Сору Сору	Paste			
						S	stem Setur	0		Location	Options 1
			1	24 Hr Open	ration	No				Labor	Options 2
				2 Disable Z 2 Ttls		No			Labor 2	Options 3	
			3	Disable Z	3 Ttls	No			Gratuity	Options 4	
			4	Monthly Ba	ackup	No		Gratuity 2	Services		
			5	Use Invent	tory	Yes	Yes				Errors
			6	Key Syster	m	No			Check Options 2	Exports	
				7 Create Backup 8 Journal Lines		No	No 1000				Reports
						1000					Access Control
			9	Wrap Journ	nal	Yes				Check Options 5	

Select the Reports tab and set #4 Z w/Open checks to Yes.

G Back	jump	》] Select	 Prev	Next:	X Delete	S Cut	E Copy	Paste		
						S	vstem Setur		Location	Options 1
			-	Rpt TermO	ffline	No			Labor	Options 2
			_	2 Blind Depo	sits	No			Labor 2	Options 3
			_	3 Z Termina	1				Gratuity	Options 4
			Ľ	Z w/ Open	Chks	Yes			Gratuity 2	Services
			-	Cut After R	pt	Yes			Check Options 1	Errors
			-	Z ChgAcct	Trans	NO			Check Options 2	Exports
									Check Options 3	Reports
									Check Options 4	Access Control
									Check Options 5	

Back out and run the Daily Close.

Once completed, change these two settings back to their original status.

